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SAMUEL L. WILKINS
DIRECTOR

MEMORANDUM

TO: Agency Directors and Human Resources Directors of All Agencies, Departments, Institutions, and Commissions

FROM: Samuel L. Wilkins
Director

DATE: November 14, 2003

SUBJECT: Christmas Eve Holiday

Section 53-5-20 of the South Carolina Code of Laws provides the Governor the authority to declare Christmas Eve of each year a holiday for State employees. In accordance with this statute, Governor Sanford has issued an Executive Order declaring Wednesday, December 24, 2003, a legal holiday for State employees. Attached is Executive Order 2003-25 signed by Governor Sanford.

The Governor's early notification will allow State employees and agencies the time to make their personal and agency staffing plans for the holiday season.

SLW:CB:km

Attachment